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Minutes

Staff Senate

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1995

January 9, 1995

Staff Senate

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## STAFF SENATE

Minutes of January 9, 1995 (Vol. 2, No. 9)

The meeting was called to order by Staff Senate President Bingham-Porter at 1:05 p.m., Schahrer Room, Union Motion (Thomas/Dell) to go into Executive Session. Motion carried.  
Motion (Thomas/Sims) to adjourn the Executive Session at 1:20 p.m. Motion carried..

**Present:** Sandy Bingham-Porter, Jean Liggett, Jeanne Simpson, Kathy Cartwright, Teresa Sims, Vickie Gilbert, Roger Miller, Lynn Kimbrough, Dennis Jones, Maggie Dell, Marsha Duncan, Wayne Neese, Anita Thomas

**Absent:** John Flynn, Adam Due

**Visitors:** VPSA Hencken, Bob Thomas

**Minutes:** Minutes approved for Dec. 18 (Simpson/Thomas) were approved with the following corrections. III. Reports President Jorns. Human Resource issues were discussed. III. Reports. C.8. "Acquinet Charleston" was the speaker from Northern Illinois University.

### I. Old Business

- A. VPBA Search (Simpson). Morgan Olsen from Emporia State, Kansas will assume duties in February.
- B. Governmental Specialist (Simpson). 4 candidates will be interviewing beginning Jan. 20th.
- C. Athletics (Kimbrough). No meeting. (Thomas) Position Announcement for Associate Director of Athletics/Senior Women's Administrator is available.
- D. Arts & Crafts Director (Coffey). Jonathan Crask has been hired and has already started work.
- E. Civil Service Hiring Draft (Sims). This item deferred.
- F. Smoking Resolution (Sims). Monday's Daily Eastern News voiced its concern that more students should be involved in the decision. Senator Sims stated that the referendum should be held so that everyone would be able to voice their opinion. Senator Simpson agreed. Discussion was held whether or not smoking should be allowed in "University housing." VPSA Hencken stated that there are non-smoking floors now and the Housing Office asks students whether or not they want smoking or non-smoking rooms. They try to put roommates together that are either non-smokers or smokers. Senator Bingham-Porter asked if there was a percentage breakdown of non-smokers vs. smokers. VPSA Hencken stated there was not a breakdown but all of Ford Hall is smoke free and several floors in Carmen Hall are smoke free. Senator Duncan wanted to know what questions would be on the referendum. Senator Bingham-Porter wanted to know how many questions would be on the referendum. Senator Simpson stated that there is a problem of going outside in 10 degree below zero temperatures and a problem with cigarette butts on the ground outside the doors of buildings. Senator Duncan wanted to know if chewing tobacco was included. Senator Sims stated that the Senate should respond to President Jorns' request and resolve the language later. Senator Simpson wanted to know if there was a committee and how many smokers were on campus? She stated that a committee could come up with language and/or a couple of alternatives for a referendum; President Jorns should appoint this committee. Senator Bingham-Porter stated that the campus guidelines could be more restrictive but not less restrictive than the state laws. Senator Duncan said a constituent was worried that if there is no smoking on the grounds, taking away free air space, what will be taken away next? Senator Miller said we needed to look at all academic buildings. Senator Neese stated that smoking outside of the buildings is realistic and that smoking outside can't be prohibited. Senator Cartwright said that the matter is in President Jorns hands and that the issue can't be taken out of his hands. Question was asked of VPSA Hencken if there had been any significant fires due to smoking. VPSA Hencken said he only knew of one 15-16 years ago, but knew of none since then. Senator Sims stated that President Jorns requested that the Senate respond by Jan. 20 and that we needed to reply. Motion (Cartwright/Sims) that the Staff Senate recommend to President Jorns that there be a campus wide referendum on use of all tobacco products inside any campus facilities and vehicles (excluding university housing). Motion passed with 1 abstention.
- G. Appointment/Reassignment of Department Chair (Sims). This item deferred.
- H. CUPB Document Comments. Senator Simpson wanted to know if the representation on CUPB was discussed at CUPB. Senator Bingham-Porter stated it was not discussed; CUPB wanted the councils/senates to discuss. Senator Bingham-Porter wanted to know why they took out the last line on p.1.#B.Function. Senator Simpson suggested that this line wasn't necessary. Senator Bingham-Porter asked about "advise to the President" page 2, second #5. Senator Simpson stated that this document governs CUPB and not other councils. Motion (Sims/Thomas) to accept the CUPB report as presented. Motion carried.

### II. Correspondence

- A. Business Affairs Council Minutes, December 19, 1994.
- B. President's Council Minutes, December 7, 1994 and December 14, 1994.
- C. Council on University Planning and Budget Minutes, December 8, 1994.
- D. Memo and Fact Sheet from Julia Abell, January 5, 1995.
- E. Memo from President Jorns for member for search committee for Provost and Vice-President of Academic Affairs.
- F. Memo from VPSA Hencken for member for search committee for Director of University Housing and Dining Services.

### III. Reports

- A. President Jorns. He is in San Diego at the NCAA Meeting.
- B. VPSA Hencken. It is great to see the student back on campus. More offices will be open on Saturday next year to assist the students. Senator Bingham-Porter asked VPSA Hencken if there had been any decisions on the format of the student bill. The bill will stay the way it is but a letter of explanation may go with the bill so the students know where their money is going.
- C. Staff Senate Committee Reports
  1. Budget & Planning (Cartwright, Sims, Flynn) - President Bingham-Porter asked Senator Cartwright to report on our present fiscal balance at the next meeting.
  2. Personnel Policies, Benefits, & Welfare (Thomas, Due, Gilbert, Duncan) - No meeting.
  3. Liaison (Liggett, Miller, Bingham-Porter) - No meeting.
  4. Staff Outreach (Jones, Kimbrough, Bosler) - No meeting.
  - 4a. Student Volunteer Task Force (Bosler) - No meeting.
  5. Election (Dell, Simpson, Nees) - No meeting.
  6. CUPB (Flynn/Thomas/Bingham-Porter) - No meeting.
  7. Learner's Program Support Group (Dell) - No meeting.
  8. Human Resources Review Committee (Jones) - This committee will meet with Troy Dickerson from the U of I speaking on Friday, January 13, 1995.
  9. Development Advisory Committee (Jones) - Next meeting will be January 12, 1995.
  10. Child Care (Sims) - Next meeting will be January 17, 1995.
  11. Parking Committee (Kimbrough/Thomas) - No meeting.
  12. Women's Council (Sims/Henderson) - No report.
  13. Student Conduct Code (Due) - No meeting.

14. Radio & Television Center Board (Liggett) - No meeting.
15. Budget Commission (Cross) - No meeting.
16. University Union Board (Due/Tomer/Hopgood) - Next meeting will be Monday, January 9, 1995.

#### IV. New Business

- A. Search VPAA and Provost Committee - President Bingham-Porter will submit the name of Dennis Jones.
- B. Search Director of University Housing and Dining Services Committee - President Bingham-Porter will submit the name of Vickie Gilbert.
- C. Senator Simpson called our attention to the December 14, 1994 President's Council Minutes on Supplementary/Outside Employment by University Employees is now at 140% as specified in the Faculty Bargaining document.
- D. Senator Bingham-Porter called our attention to the December 7, 1994 President's Council Minutes on the New Open Meetings Act effective Jan. 1, 1995. She has asked the President's office for information and clarification.
- C. Agenda Items for January 23, 1995 meeting.

#### IV. Adjournment (Miller/Thomas) 2:40 p.m.

The next meeting is on January 23, 1995 in the Schahrer Room, Union at 1:00 p.m.

Meeting Schedule for Staff Senate, Schahrer Room of the University Union, 1:00-3:00 p.m.; ALL MEETINGS ARE OPEN.

February 27, 1995  
 March 27, 1995  
 April 10, 1995  
 April 24, 1995  
 May 8, 1995  
 May 22, 1995

Respectfully submitted,

Jean Liggett  
 Staff Senate Secretary